

-Alayna Whited-

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🌐 www.linkedin.com/in/Alayna-M-Whited

EDUCATION

Currently Pursuing

Bachelor of Science in Dance Management

OKLAHOMA CITY UNIVERSITY

Ann Lacy School of American Dance

Certificate in Entertainment Business

RELEVANT CLASSES

- Costume Lab
- Production 1 - 3
- Event Planning
- Venue Management
- Choreography Theory
- Choreography Production
- Nonprofit management
- Development and fundraising
- Dance Studio management

SKILLS

- Passionate and Focused
- Problem Solving
- Time Management
- Leadership and Teamwork
- Encouraging and Professional
- Open Communication
- Canva and Website Design
- Moving Light Board Certified
- Scissor lift experience
- QLab experience
- Teaching and Choreography

LEADERSHIP

Alpha Chi Omega | Gamma Tau | 2024-2025

Executive Officer of Ritual and Fraternity Appreciation

Panhellenic Council | Oklahoma City University | 2026-2027

Panhellenic President - Representative of Alpha Chi Omega

WORK EXPERIENCE

Star Dance Company | Oklahoma City University | 2023-2026

Sound Technician/Head of Sound Strike - Holiday Spectacular 2023

- Sound System management for rehearsals and the show.
- Setting up and maintenance of sounds systems
- Routine sound checks before the shows.
- Set up, maintenance, and distribution of crew communication headsets.
- Management of music, vocal mics, and tap mics
- Led the sound team in correct take down and proper storage of equipment in its designated space.

Wardrobe Crew and Dresser - Move 2024

- Participated in fast onstage changes
- Wardrobe operations such as costume repair and alterations.
- Aided in costume check in and out and ensured all paperwork was completed appropriately.

Marketing Assistant - Holiday Spectacular 2024

- Film, photography, and editing of Marketing Materiel.
- Set up media equipment and ensured archival footage was appropriately filmed and stored.

Moving Light Board Assistant - Move 2025

- Aided in keeping detailed notes of all lighting cues in excel.

Choreography Assistant - Holiday Spectacular 2025

- Notated choreographic formations and organized notes tailored to each choreographer's needs.

Directors Assistant - Move 2026

- Note taking with clear communication to multiple departments.
- Assist with rehearsals and adapt to fill roles as needed.
- Active listening and learning from the director to best support their vision and adapt to the shows needs

Increased Height Gymnastics | Little Rock Arkansas | 2019-Present

Senior Coach, Choreographer and Website Designer

- Creation of lesson plans and rotations for athletic progression across all ages.
- Coached compulsory routines for levels 1-5 and created new original choreography for optional levels 6-9.
- Assisted in operations of coach management and website design.
- Certified USAG Coach.

Francis M. Fine Jewelry | Conway Arkansas | 2022-2023

Marketing, Customer Service, and Sales

- Creation of Social Media Marketing Materials.
- Organization and inventory management of jewelry pieces.
- Sales work with clients to promote positive outcomes.